

Parkwood Garden Club
Board of Directors' Minutes
October 6, 2014 Meeting

The October 6th, 2014 meeting of the Parkwood Garden Club (PGC) Board of Directors was held at 243 E. Parkwood Rd, Decatur, GA. The meeting was called to order at 7:37 pm. The following officers and committee chairs attended: Steve Elmore, Sean Pruett, Becky Vocaire, Katy Mallory, Tom Bell, Karna Candler, Christina Carter, Bryan Bell

Approval of September's Minutes – all approved

President's Report – Sean Pruett

- A. Ad-hoc Committee By-law
 - a. Steve passed out new revision. See attached.
 - b. Bryan raises question about future “hypothetical” groups not having monetary access.
 - i. The board decided to change the wording to “These groups shall not be *entitled* to monetary support...” as to not strictly prohibit the use of funds.
 - c. **Tom moved to present this by-law to the PGC membership for approval at next annual meeting. Karna seconded. All approved.**

Membership – Katy Mallory

- A. Membership Drive
 - a. Brochures
 - i. Approved to print the brochures in color.
 - ii. The brochure should specifically say that the PGC owns the park.
 - 1. Katy will update the file and resend to Karna for printing
 - iii. Handouts will include 2 tri-folds brochures, one on PGC membership and one in Parkwood Park, and an addressed envelope with the PGC P.O. Box. Steve will provide the envelopes.
 - iv. The neighborhood map is divided up between board members for distribution.
 - b. PayPal
 - i. Katy set up a membership@parkwood PayPal account. The funds will then be transferred to the PGC funds once the drive is complete.
- B. Fall Block Party Update
 - a. Robin Shetler will send the Evite to Katy to be sent out via MailChimp.
 - b. The block party signs will be posted around the neighborhood.
 - c. Steve has additional cups left over from the summer party.
 - d. Tables need to find a new storage home.
 - e. The Board will invite the City of Decatur mayor, commissioners and Regina Brewer to the party as well.
 - f. Showcase Tables
 - i. Karna will staff the membership table at the party.
 - ii. PPC will have 2 tri-folds boards on their table. One for the meadow plan and one for the plan of the south end of the park.
 - iii. It was brought up that the Historic District might want to have a display table for the party.

Parkwood Park Update – Steve Elmore

Parkwood Garden Club
Board of Directors' Minutes
October 6, 2014 Meeting

- a. Insurance
 - i. Brunswick Group – provides insurance to 1,400 community gardens
 - 1. \$500/year for \$1 million of liability coverage
 - 2. The coverage includes a tree rider. Steve is trying to find out more about what that entails.
 - ii. Neil Dobbs, an East Parkwood neighbor with Allstate insurance, will try and get the exact same numbers from his end so we can deal with someone local if there is an issue.
 - iii. **Katy motions to have Neil Dobbs provide the liability policy for the park, Christina seconds. All in favor**

Historic District – Bryan Bell

- A. COD has hired someone to formally write up and format the historic district guidelines
- B. Spring 2015 will be the earliest to have something finalized
- C. The overall stance the group is taking is to let people have as much freedom as possible and to pick out a few key things that are really important. Thus far these issues include:
 - a. No fences in the front yard
 - b. Reviewing only the front and 2 sides of the house
 - c. Windows – are still being decided on but so far the group is leaning to discouraging the use of vinyl but the homeowner can still be allowed to use it.
- D. The group is trying to be mindful of when there might be a time when Regina is no longer the person overseeing so they are trying to be careful of what is written down and how things are construed.
- E. National registry for the whole neighborhood.
 - a. Regina wishes to attend our next board meeting and talk about this in person.

General Discussion

- A. Peggy Merriss responded to our traffic letter. She acknowledged it and placed it in front of the appropriate parties.
- B. The part of the neighborhood that was annexed is still listed in MLS real estate listings as part of the Druid Hills school system. Christina will give Bryan a list of where this is showing up incorrectly to pass along and have changed.
- C. Notifying neighbors in the annexed homes of Decatur trash pick-up policies.
 - a. The civic committee will write a blurb and Katy will include it in an email as a reminder.

Upcoming Meeting – November 10th 7:30p @ Vocaire house

Meeting closed at 8:52p

To Do List/Action Items

- Sending a refresher about City of Decatur services and amenities to the entire neighborhood. Post membership drive December (Civic)

Parkwood Garden Club
Board of Directors' Minutes
October 6, 2014 Meeting

- Should we have COD to go through our neighborhood for code violations and notify violators? Spring cleaning (Civic for next meeting)
- Preserving the History of the PGC at the DeKalb History Center - discussion of plans to preserve our history going forward and how to catch up some of the missed years (Sheri Kennedy)
- Parkwood LHD Committee needs to put together an education plan to get news and information out to neighbors (Bryan).
- Look at possible ideas for drumming up more sponsorship at the November meeting – (committee chairs)
- Look for the 4th of July buntings - check with Sheri (Bryan)
- The Decatur City Line needs to be removed from the map when the directory is reformatted (Katy)
- Mail Thommy Fountain the membership brochures because even though he moved he would like to still be a member (Katy)